**QUOTATION CALL (No: IDP/PCD-19/001)**

**for Supply and Installation of Goods**

**Under Odisha Higher Education Program for Excellence & Equity (OHEPEE),**

**At Panchayat College , Dharamgarh**

**(e-Mail: panchayatcollege@gmail.com, Ph No: 06672-242364)**

Sealed quotation/offer in the prescribed format is invited from the manufactures or their authorized distributor/dealer/supplier having the valid E.P.M. Registration Certificate, GSTN Registration Certificate with copy of GSTIN clearance for procurement of following items. An undertaking by the dealer should also be given to this effect that after execution of purchase order of this office, the unit shall not exceed its annual production capacity.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S.NO** | **Services / Goods to be procured** | **Specification** | **Quantity** | **Make/Model** |
| 1 | MATLAB SOFTWARE | Single user academic license | 1 | Reputed Brand |
| 2 | NComputing Thin Client  ( For MATLAB ) | NComputing Thin Client with 2 USB Port, VGA monitor Port & other peripherals | 4 | Reputed Brand |
| 3 | ID Card ( RFID) for students with Attendance software | RFID based attendance system | For 800 students | Reputed Brand |
| 4 | Software for RFID |  |  | Reputed Brand |
| 5 | Card for RFID |  | 800 Pcs | Reputed Brand |
| 6 | Digital Notice Board | 55” Digital signage, USB/HDMI port | 1 | Reputed Brand |
| 7 | Software for Digital Signage |  | 1 | Reputed Brand |
| 8 | Bench-Desk for students( 2-seated) | Under EPM rate contract | 100 pairs | Reputed Brand |

The sealed cover should be super scribed with “Quotation for IDP”. The quotation/offer should reach by speed post/registered post in this office on or before 15TH Sept 2019 by 4PM. For any clarification, Basant Kumar Panda, IDP Coodinator, Mob- 07008523393 may be contacted over phone. Our website http://www.panchayatcollegedharmagarh.com may be referred for detail information. The undersigned reserves the right to cancel/reject any or all the quotation without assigning any reason thereof.

PRINCIPAL

PANCHAYAT COLLEGE , DHARAMGARH

Copy to:

1. Web site

2. Notice Board

3. Account Bursar for information

**Prescribed format**

1. Name of the firm :
2. Authorized distributor/dealer: /Agency of
3. Correspondence Address : with phone & fax No.
4. Address of service Centre with: phone & fax No.
5. GST Registration certificate :
6. Authorized Certificate from the manufacturer:
7. PAN card of the firm
8. Audited financial statement of preceding 3 financial years
9. Income tax return of preceding 3 financial years
10. Price offered/ quoted for :

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No | Supply of Item | Name | Make Model | Technical Description | Price Quoted |
|  |  |  |  |  |  |

Place: Signature of the authorized person

Date: (Seal of the firm)

**TERMS AND CONDITIONS**

1) The Quotation should reach the undersigned on or before 15.08.2019 by 4PM (in the format prescribed at Annex-A) along with copy of valid GST registration, Pan card, Authorised letter from Original Equipment Manufacturer) (OEM). The same will be opened on 16.08.2019 at 04.00PM at the above mention office address.

2) The contract shall be for the fully quantity as describe above. Correction, if any shall be made by crossing out, initialing, dating and rewriting.

3) All duties, taxes and other levies payable on the raw materials and components shall be in the total price.

4) The rates quoted by the bidder shall be fixed for the duration of the contact and shall not be subjected to adjustment on any account.

5) The price shall be quoted in Indian Rupees only.

6) Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.

7) The purchaser will evaluate and compare the quotation determined to be substantially responsive i.e which

a. are properly signed; and

b. Conform to the terms and conditions and specifications .

8) **Mode of payment:**

a) Payments will usually be made within 30 days in A/C Payee Cheque drawn on Nationalized

Bank after successful compliance of this purchase order.

b) Deduction on account of Income Tax, Sales Tax/Vat will be made wherever applicable as per

statute.

9) **Advance payment against Proforma Bill:** Payment against proforma bills/invoice the same should be released on full compliance of Purchase order and satisfactory installation of the product wherever necessary. Final bill/Invoice with Challan/money receipt etc. to be furnished after delivery of goods for which payments are received against Proforma Invoice.

10**) Billing instruction:** Please raise your Bill/invoice in favour of Principal, Panchayat College Dharamgarh, Kalahandi, Odisha-766015 in triplicate and submit it to official placing this purchase order with a reference to the purchase order and Section/Unit wherefrom the order is placed enclosing a copy of your delivery challan duly signed by the recipient of the goods/service.

11) The price of any item mentioned in this order should not exceed the accepted price. The quantity/no. of item may vary in the order without any change in the accepted price.

12 )In case of import the following documents are to be furnished:

1. Supplier’s Invoice indicating, inter alia description and specification of the goods, quantity,

unit price, total value, date of delivery;

b) Packing list (with cost) /Post parcel wrapper (with cost) wherever applicable;

c) Certificate of Country Origin;

d) Insurance Certificate;

e) Railway receipt (in case of domestic suppliers) Consignment note;

f) Manufacturer’s certificate;

g) Bill of ship loading/Airway Bill; Any other document(s)

13. **Rejection of Bid** The authority may reject bids under the following circumstances

a. Where the price in the lowest evaluated bid exceeded bid exceed the cost estimated by a

substantial margins

b. Where after receiving bids, it can be reasonably concluded that there is lack of competition.

c. Failure to comply with specifications, terms and conditions of this order, or accepted delivery

schedule shall be sufficient grounds for cancellation of order by purchaser without being liable

for paying any compensation to the supplier.

14. **Legal Jurisdiction** All legal disputes arising out of or in connection with this Quotation call shall with in the Dharamgarh Jurisdiction